



NEEDED: BOOKKEEPER!

(halftime, volunteer)

You can use your professional skills to serve worldwide missions!

We at OM Belgium are looking for a bookkeeper or an administrative assistant for our office in Zaventem, Belgium.

"The Lord answered, 'Who then is the faithful and wise manager, whom the master puts in charge of his servants to give them their food allowance at the proper time?'" (Luke 12:42)



OM Belgium has almost 30 workers, all living from financial gifts. As our bookkeeper, it would be your honor and responsibility to manage all these and our expenses as well. As a professional bookkeeper, or financial or administrative assistant, you can make a big difference! Look at what you can be a part of:

- *We are all part of a team with the same passion and goal: to make Jesus known in Belgium and beyond by supporting the local church in Belgium.*
- *OM works to make Jesus known with more than 5000 workers in more than 110 countries worldwide.*
- *Belgium is a country with a serious spiritual hunger; less than 1% of the people call themselves Christians! You can help us introduce people to Christ!*

"I love my job as a bookkeeper because I like to serve the Lord in a practical way. I believe He gifted me with an ordered mind and the ability to understand figures. I'm not afraid of lots of details or repetitive procedures, something a bookkeeper has lots of. If people have queries, it is very rewarding to be able to find the relevant details quickly and efficiently."

Andrew Bridges, current bookkeeper

Interested? Contact us now!

Respond before May 31st!

OM Belgium

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OM Belgium's purpose is to help the local church in Belgium reach its purpose in Belgium and abroad.

This position is a halftime position on a voluntary basis. You can combine this with another main task, such as studying, housekeeping, or another part time job. You could also work fulltime with OM when you are able to raise sufficient monthly financial support.



Conditions & Qualifications:

- Details and accuracy are your passion
- You enjoy working behind the scenes
- You are familiar with MS Office
- You can meet deadlines
- You speak and understand English plus either Dutch or French.
- Respond before May 31st '11!

We offer:

- On-the-job training by international experts.
- Opportunities for spiritual growth and personal development.
- A team life in which we carry out the same vision together and care for one another.
- A possible combination of this job with an opportunity in our outreach program in Belgium, if you're available fulltime and fully supported financially.

